

72525 Required Committees

(a)

Each facility shall have at least the following committees: patient care policy, infection control and pharmaceutical service.

(b)

Minutes of every committee meeting shall be maintained in the facility and indicate names of members present, date, length of meeting, subject matter discussed and action taken.

(c)

Committee composition and function shall be as follows:(1) Patient care policy committee. (A) A patient care policy committee shall establish policies governing the following services: physician, dental, nursing, dietetic, pharmaceutical, health records, housekeeping, activity programs and such additional services as are provided by the facility. (B) The committee shall be composed of: at least one physician, the administrator, the director of nursing service, a pharmacist, the activity leader and representatives of each required service as appropriate. (C) The committee shall meet at least annually. (D) The patient care policy committee shall have the responsibility for reviewing and approving all policies relating to patient care. Based on reports received from the facility administrator, the committee shall review the effectiveness of policy implementation and shall make recommendations for the improvement of patient

care. (E) The committee shall review patient care policies annually and revise as necessary. Minutes shall list policies reviewed. (F) The patient care policy committee shall implement the provisions of the Health and Safety Code, Sections 1315, 1316 and 1316.5, by means of written policies and procedures. (G) Only a licensed health care practitioner acting within the scope of his or her professional licensure shall assume overall care of patients. (2) Infection control committee. (A) An infection control committee shall be responsible for infection control in the facility. (B) The committee shall be composed of representatives from the following services: physician, nursing, administration, dietetic, pharmaceutical, activities, housekeeping, laundry and maintenance. (C) The committee shall meet at least quarterly. (D) The functions of the infection control committee shall include, but not be limited to: 1. Establishing, reviewing, monitoring and approving policies and procedures for investigating, controlling and preventing infections in the facility. 2. Maintaining, reviewing and reporting statistics of the number, types, sources and locations of infections within the facility. (3) Pharmaceutical service committee. (A) A pharmaceutical service committee shall direct the pharmaceutical services in the facility. (B) The committee shall be composed of the following: a pharmacist, the director of nursing service, the administrator and at least one physician. (C) The committee shall meet at least quarterly. (D) The functions of the pharmaceutical service committee shall include, but not be limited to: 1. Establishing, reviewing, monitoring and approving policies and procedures for safe procurement, storage, distribution and use of drugs and biologicals. 2. Reviewing and taking appropriate action on the pharmacist's quarterly report. 3. Recommending measures for improvement of services and the selection of pharmaceutical reference materials.

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measures for improvement of services and the selection of pharmaceutical reference materials.

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